

TOR VERGATA
UNIVERSITÀ DEGLI STUDI DI ROMA

CALL FOR APPLICATIONS

ENGINEERING SCIENCES A.Y. 2024/2025

STEP BY STEP GUIDE DELPHI PORTAL

Dear Applicant,

Thank you for your interest in Engineering Sciences.

Please find in the following pages a step-by-step guide to support you in your application journey via Delphi.

Take your time to read each step carefully and make sure all the information provided is accurate.

We advise you to fill in and submit your application personally and to keep your credentials safe.

Due to the extreme high number of applications received, incomplete or incorrect applications will be deleted automatically without any further notice. So please make sure you double check your application before submitting it.

We hope you find this guide helpful and we look forward to receiving your application!

Best wishes,

The Chairperson of the B.Sc in Engineering Sciences



AREA STUDENTI

INFORMATION AND ASSISTANCE Request Information Request Assistance	1 <ul style="list-style-type: none"> Registration to the Admission Tests / Registration to the Compulsory Assessment Tests Assessment of Curricular requirements Application to programmes taught in English Registration for the test of knowledge of the Italian language 	MORE INFORMATION Welcome to the website <i>Delphi</i> Student Section. Hover the cursor over each of the topics listed in the Box to get <u>more information</u> relevant to the selected text
	2 <ul style="list-style-type: none"> Pre-enrollment Enrollment Transfer from another University (Admission) Registering for a shortened Degree Course 	
	3 <ul style="list-style-type: none"> Enrollment in year two and following years (tuition and contributions) Enrolling Part-time Enrollment in Single Courses 	
	4 <ul style="list-style-type: none"> CAREER MANAGEMENT ONLINE (Requirements, services and opportunities for students already enrolled) 	
PERSONAL PAGE Enter Retrieve Password Authorized Refund of Fees and Contributions Offerta formativa OFF.F. QUEST TEST QUESTIONARIO ON-LINE GUIDA pagoPA	A <ul style="list-style-type: none"> Postgraduate Courses State Exams 	B <ul style="list-style-type: none"> Erasmus/Exchange Students
	C <ul style="list-style-type: none"> Training Days Training Courses High Training Courses 	D <ul style="list-style-type: none"> CLICI Courses / Foundation Course Other types of courses

STEP 1 of 32:

➤ Go to Delphi via the link below:

<https://delphi.uniroma2.it/totem/jsp/homeStudenti.jsp?language=EN>

➤ Click on section 1
Application to programmes taught in English

APPLICATION TO PROGRAMMES TAUGHT IN ENGLISH

a

Start application procedures

b

You have already filled out an application

c

Find Ctrl

MORE INFORMATION

Application procedure for admission to Bachelor and Master programmes taught in English

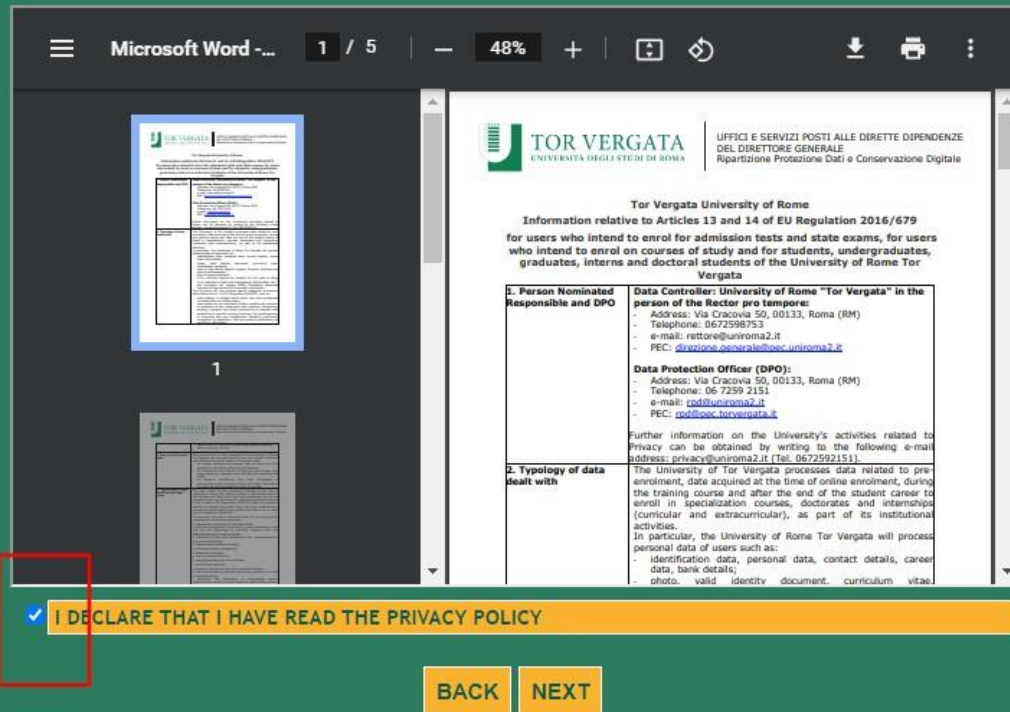
In order to be assessed by a committee of the University of Rome Tor Vergata, applicants have to: fill in the form with their personal data, upload the required documents and after the payment, **validate application**.

After being accepted:

- All applicants holding a non-Italian Degree must apply for a "Declaration of Value" at the Italian Embassy/Consulate in the country in which the Degree was issued or apply for the "Statement of Comparability" at CIMEA
- Non-EU students living abroad, are also requested to submit a pre-enrollment application to the Italian Embassy/Consulate in their country of residence

STEP 2 of 32 :

➤ Click on section A
Start application procedures



Microsoft Word - ... 1 / 5 48%

TOR VERGATA
UNIVERSITÀ DEGLI STUDI DI ROMA

UFFICI E SERVIZI POSTI ALLE DIRETTE DIPENDENZE
DEL DIRETTORE GENERALE
Ripartizione Protezione Dati e Conservazione Digitale

Tor Vergata University of Rome
Information relative to Articles 13 and 14 of EU Regulation 2016/679
for users who intend to enrol for admission tests and state exams, for users
who intend to enrol on courses of study and for students, undergraduates,
graduates, interns and doctoral students of the University of Rome Tor
Vergata

1. Person Nominated Responsible and DPO

Data Controller: University of Rome "Tor Vergata" in the person of the Rector pro tempore:

- Address: Via Cracovia 50, 00133, Roma (RM)
- Telephone: 0672598753
- e-mail: rettore@uniroma2.it
- PEC: dirigione.generale@pec.uniroma2.it

Data Protection Officer (DPO):

- Address: Via Cracovia 50, 00133, Roma (RM)
- Telephone: 06 7259 2151
- e-mail: gdpr@uniroma2.it
- PEC: gdpr@pec.torvergata.it

Further information on the University's activities related to Privacy can be obtained by writing to the following e-mail address: privacy@uniroma2.it (Tel. 0672592151).

2. Typology of data dealt with

The University of Tor Vergata processes data related to pre-enrolment, data acquired at the time of online enrolment, during the training course and after the end of the student career to enroll in specialization courses, doctorates and internships (curricular and extracurricular), as part of its institutional activities.

In particular, the University of Rome Tor Vergata will process personal data of users such as:

- identification data, personal data, contact details, career data, bank details;
- photo, valid identity document, curriculum vitae.

☒ I DECLARE THAT I HAVE READ THE PRIVACY POLICY

BACK NEXT

STEP 3 of 32 :

- Read the Privacy Policy
- Agree to the Policy by ticking the box on the left hand side
- Click **Next**

APPLICATION TO PROGRAMMES TAUGHT IN ENGLISH:
SELECT FACULTY

FACULTY OF ECONOMICS	<input type="radio"/>
FACULTY OF LAW	<input type="radio"/>
FACULTY OF ENGINEERING	<input checked="" type="radio"/>
FACULTY OF ARTS AND PHILOSOPHY	<input type="radio"/>
FACULTY OF MEDICINE AND SURGERY	<input type="radio"/>
FACULTY OF MATHEMATICAL, PHYSICS AND NATURAL SCIENCES	<input type="radio"/>

BACK

NEXT

STEP 4 of 32 :

- Select the Faculty of Engineering
- Click **Next**

APPLICATION TO PROGRAMMES TAUGHT IN ENGLISH:
SELECT PROGRAMME

CODE	NAME	PROGRAMME DEGREE	LANGUAGE	DEADLINE	
K73	ENGINEERING SCIENCES Candidates who do not need a student visa holding an EU or non-EU school title	BACHELOR'S DEGREE	IN ENGLISH	30/06/2022	<input type="radio"/>
K73	ENGINEERING SCIENCES Candidates who do not need a student visa holding an Italian school title	BACHELOR'S DEGREE	IN ENGLISH	15/09/2022	<input checked="" type="radio"/>
K73	ENGINEERING SCIENCES Candidates who need a student visa holding an EU or non-EU school title	BACHELOR'S DEGREE	IN ENGLISH	28/02/2022	<input type="radio"/>

BACK NEXT

STEP 5 of 32 :

➤ Select the Procedure that applies to you

➤ Click **Next**

UNIVERSITÀ DEGLI STUDI DI ROMA TOR VERGATA



AREA STUDENTI

Delphi Versione: test

APPLICATION TO PROGRAMMES TAUGHT IN ENGLISH:
POSITION YOU ARE APPLYING FOR

NON-EU CITIZENS RESIDENT ABROAD



BACK

NEXT

STEP 6 of 32 :

- Select the option that applies to you
- Click **Next**

**PLEASE READ THIS INFORMATION
EXTREMELY CAREFULLY**

UNIVERSITÀ DEGLI STUDI DI ROMA TOR VERGATA

LOGOUT



Delphi

Versione: 17.7

AREA STUDENTI

**APPLICATION TO PROGRAMMES TAUGHT IN ENGLISH:
PERSONAL INFORMATION REGISTRATION**

K73 - ENGINEERING SCIENCES
BACHELOR'S DEGREE

Please make sure you check ALL mandatory documents listed in the Call for Applications before uploading your documents. Your documents **MUST** be in the format and **MUST** be named as indicated in the Call for Applications. Any minor discrepancies will affect your application. Please read the Call for Applications at the following link: <https://engineering-sciences.uniroma2.it/how-to-apply/>

NAME: *	<input type="text"/>
SURNAME: *	<input type="text"/>
SEX: *	<input type="text" value="v"/>
CITIZENSHIP: *	<input type="text" value="v"/>

Fields marked with * are mandatory.

BACK

NEXT

STEP 7 of 32 :

- Fill in with your personal details
- **DOUBLE CHECK** the spelling of your name and surname
- Click **Next**

APPLICATION TO PROGRAMMES TAUGHT IN ENGLISH:
PERSONAL INFORMATION REGISTRATION

DATE OF BIRTH: * (DD/MM/YYYY)	<input type="text" value="27/04/2001"/>
STATE/PROVINCE OF BIRTH: *	<input type="text" value="EE"/>
(SELECT EE FOR FOREIGN COUNTRY)	
COUNTRY: *	<input type="text" value="ARGENTINA"/>
FOREIGN CITY OF BIRTH: *	<input type="text" value="Buenos Aires"/>
EMAIL: *	<input type="text" value="jane.doe@gmail.com"/>
MOBILE NUMBER: *	<input type="text" value="01234564789"/>
ACCOUNT SKYPE:	<input type="text"/>

Fields marked with * are mandatory.

BACK

NEXT

STEP 8 of 32 :

- Fill in with your personal details
- **DOUBLE CHECK** your date of birth
- **MAKE SURE** the email address is valid and that you have regular access to it
- Click **Next**

APPLICATION TO PROGRAMMES TAUGHT IN ENGLISH:
PERSONAL INFORMATION REGISTRATION

PERMANENT RESIDENCE

ADDRESS: * (PLEASE INCLUDE STREET, SQUARE, ..)	CALLE LEON DE IRAETA 23
STATE/PROVINCE: * (SELECT EE FOR FOREIGN COUNTRY)	EE ▾
COUNTRY: *	ARGENTINA ▾
FOREIGN CITY *	Buenos Aires
ZIP CODE: *	25896
TELEPHONE NUMBER:	

Fields marked with * are mandatory.

BACK NEXT



STEP 9 of 32 :

- Fill in with your personal details
- **DOUBLE CHECK** your spellings
- Click **Next**

APPLICATION TO PROGRAMMES TAUGHT
IN ENGLISH:
SELF-CERTIFICATION REGISTRATION
(AUTOCERTIFICAZIONE)

CANDIDATE WITH DISABILITY EQUALS OR
GREATER THAN 66%:

☐

HELP REQUESTED FOR CANDIDATES WITH
DISABILITY:

CANDIDATE AFFECTED BY SPECIFIC
LEARNING DISABILITY:

☐

CLICK IN ORDER TO READ AN IMPORTANT
NOTICE

BACK

NEXT



STEP 10 of 32 :

- Should this apply to you, please select accordingly
- Should this not apply to you, leave the spaces blank
- Click **Next**

APPLICATION TO PROGRAMMES TAUGHT IN ENGLISH:

PASSPORT	
PASSPORT (ID CARD FOR EU APPLICANTS)	ENTER
HIGH-SCHOOL DIPLOMA	
HIGH SCHOOL DIPLOMA	ENTER
ENGLISH LANGUAGE CERTIFICATE	
ENGLISH LANGUAGE CERTIFICATE	ENTER
PERSONAL AND SCHOOL PROFILE	
PERSONAL AND SCHOOL PROFILE	ENTER

BACK

NEXT

STEP 11 of 32 :

- Click **Enter** to upload your **documents**
- **REMEMBER**, you must use the format given in the Call for Applications. Personal and School Profiles sent with other formats will be ignored



PLEASE FILL IN / UPLOAD THE FOLLOWING DOCUMENT

COPY OF PASSPORT *

Scegli file

Nessun file selezionato

upload a pdf copy of your passport (or ID card for EU applicant)

Fields marked with * are mandatory.

BACK

ADD



STEP 12 of 32 :

➤ Click on ***Scegli file*** to upload your document in PDF format

➤ **MAKE SURE YOUR PHOTO IS CLEARLY VISIBLE AND YOUR PERSONAL DATA AS WELL**

APPLICATION TO PROGRAMMES TAUGHT IN ENGLISH:

PASSPORT	
PASSPORT (ID CARD FOR EU APPLICANTS)	
HIGH-SCHOOL DIPLOMA	
HIGH SCHOOL DIPLOMA	ENTER
ENGLISH LANGUAGE CERTIFICATE	
ENGLISH LANGUAGE CERTIFICATE	ENTER
PERSONAL AND SCHOOL PROFILE	
PERSONAL AND SCHOOL PROFILE	ENTER



Student Record:

PASSPORT (ID CARD FOR EU APPLICANTS)	
Copy of passport	
TEST DOCUMENT.pdf	DELETE

BACK

NEXT

STEP 13 of 32 :

- Click Enter to upload your **High School Diploma** or **most recent School Transcript**

PLEASE FILL IN / UPLOAD THE FOLLOWING DOCUMENT

TYPE OF HIGH SCHOOL DIPLOMA * SCIENCES SCHOOL

name of diploma

TOTAL NUMBER OF EDUCATION YEARS * 5

number of years of education necessary in order to get the baccalaureate

NATIONALITY * ARGENTINA

select the country of the Institute

GRANTED *
☐ YES
☒ NO

FINAL GRADE

Final grade granted

DATE

(dd/mm/yyyy) High School Diploma Graduation date

PDF HIGH SCHOOL DIPLOMA

Scegli file Nessun file selezionato

upload PDF

PDF GRADES TRANSCRIPT OBTAINED IN THE LAST ENTIRE ATTENDED SCHOOL
YEAR *

upload PDF

Scegli file PROVA DOC...N DELPHI.pdf

Fields marked with * are mandatory.

BACK

ADD

STEP 14 of 32 :

➤ Fill in all mandatory sections

➤ Click **Add**

APPLICATION TO PROGRAMMES TAUGHT IN ENGLISH:

PASSPORT	
PASSPORT (ID CARD FOR EU APPLICANTS)	
HIGH-SCHOOL DIPLOMA	
HIGH SCHOOL DIPLOMA	
ENGLISH LANGUAGE CERTIFICATE	
ENGLISH LANGUAGE CERTIFICATE	ENTER
PERSONAL AND SCHOOL PROFILE	
PERSONAL AND SCHOOL PROFILE	ENTER

Student Record:

PASSPORT (ID CARD FOR EU APPLICANTS)	
Copy of passport	
TEST DOCUMENT.pdf	DELETE

HIGH SCHOOL DIPLOMA

Type of High School Diploma	Total number of education years	Nationality	Granted	Final grade	Date	PDF High School Diploma	PDF Grades transcript obtained in the last entire attended school year	
science school	15	ARGENTINA	NO				TEST DOCUMENT.pdf	DELETE

BACK

NEXT

STEP 15 of 32 :

- Click Enter to upload your English Language Certificate

PLEASE FILL IN / UPLOAD THE FOLLOWING DOCUMENT

CERTIFICATE NAME *	<input type="text" value="ielts"/>
Name of certification of knowledge of English (ex. IELTS, TOEFL, etc.)	
DATE *	<input type="text" value="26/06/2019"/>
Date of issuance of certification	
COPY OF CERTIFICATION *	<input type="button" value="Scegli file"/> PROVA DOCUMENTO DELPHI.pdf
upload a pdf copy of certification of knowledge of English	

Fields marked with * are mandatory.

BACK

ADD

STEP 16 of 32 :

- Fill in the fields required
- Click on ***Scegli file*** to upload your Language Certificate in PDF format
- Click **Add**

APPLICATION TO PROGRAMMES TAUGHT IN ENGLISH:

PASSPORT	
PASSPORT (ID CARD FOR EU APPLICANTS)	
HIGH-SCHOOL DIPLOMA	
HIGH SCHOOL DIPLOMA	
ENGLISH LANGUAGE CERTIFICATE	
ENGLISH LANGUAGE CERTIFICATE	
PERSONAL AND SCHOOL PROFILE	
PERSONAL AND SCHOOL PROFILE	ENTER

Student Record:

PASSPORT (ID CARD FOR EU APPLICANTS)	
Copy of passport	
TEST DOCUMENT.pdf	DELETE

HIGH SCHOOL DIPLOMA								
Type of High School Diploma	Total number of education years	Nationality	Granted	Final grade	Date	PDF High School Diploma	PDF Grades transcript obtained in the last entire attended school year	
science school	15	ARGENTINA	NO				TEST DOCUMENT.pdf	DELETE

ENGLISH LANGUAGE CERTIFICATE			
Certificate name	Date	Copy of certification	
ielts	23/08/2022	TEST DOCUMENT.pdf	DELETE

BACK

NEXT

STEP 17 of 32 :

- Click Enter to upload your Personal and School Profile document

APPLICATION TO PROGRAMMES TAUGHT IN ENGLISH:

CURRICULUM VITAE	
CURRICULUM VITAE	
HIGH-SCHOOL DIPLOMA	
HIGH SCHOOL DIPLOMA	
PASSPORT	
PASSPORT (ID CARD FOR EU APPLICANTS)	
CERTIFICATO CONOSCENZA LINGUA INGLESE	
ENGLISH LANGUAGE CERTIFICATE	ENTER

Student Record:

PASSPORT (ID CARD FOR EU APPLICANTS)

Copy of passport	
PROVA DOCUMENTO TEST APPLICATION DELPHI.pdf	DELETE

HIGH SCHOOL DIPLOMA

Type of High School Diploma	Total number of education years	Nationality	Granted	Final grade	Date	PDF High School Diploma	PDF Grades transcript obtained in the last entire attended school year	
SCIENCES SCHOOL	12	ARGENTINA	NO				PROVA DOCUMENTO TEST APPLICATION DELPHI.pdf	DELETE

STEP 17 of 32 :

➤ Click Enter to upload your Language Certificate

APPLICATION TO PROGRAMMES TAUGHT IN ENGLISH:

CURRICULUM VITAE
CURRICULUM VITAE
HIGH-SCHOOL DIPLOMA
HIGH SCHOOL DIPLOMA
PASSPORT
PASSPORT (ID CARD FOR EU APPLICANTS)
CERTIFICATO CONOSCENZA LINGUA INGLESE
ENGLISH LANGUAGE CERTIFICATE

Student Record:

PASSPORT (ID CARD FOR EU APPLICANTS)

Copy of passport	
PROVA DOCUMENTO TEST APPLICATION DELPHI.pdf	DELETE

HIGH SCHOOL DIPLOMA

Type of High School Diploma	Total number of education years	Nationality	Granted	Final grade	Date	PDF High School Diploma	PDF Grades transcript obtained in the last entire attended school year	
SCIENCES SCHOOL	12	ARGENTINA	NO				PROVA DOCUMENTO TEST APPLICATION DELPHI.pdf	DELETE

ENGLISH LANGUAGE CERTIFICATE

Certificate name	Date	Copy of certification	
ielts	26/06/2019	PROVA DOCUMENTO TEST APPLICATION DELPHI.pdf	DELETE

CURRICULUM VITAE

Curriculum	
PROVA DOCUMENTO TEST APPLICATION DELPHI.pdf	DELETE

BACK

NEXT

STEP 19 of 32:

➤ Click **Next** to proceed with your application

APPLICATION TO PROGRAMMES TAUGHT IN ENGLISH:

Select the non-compulsory documents that you intend to fill in / upload:

Requirements	YES	NO
ADDITIONAL TITLES	<input type="radio"/>	<input checked="" type="radio"/>

BACK

NEXT

STEP 20 of 32 :

- If you wish to upload additional documents select YES and continue
- Alternatively, select NO and click **Next** to proceed with your application

APPLICATION TO PROGRAMMES TAUGHT IN ENGLISH:

Choose NEXT to continue or BACK to add other optional requirements choosing YES in the menu proposed

Student Record:

BACK

NEXT



STEP 21 of 32 :

➤ Click **Next** to proceed with your application

APPLICATION TO PROGRAMMES TAUGHT IN ENGLISH:
HOW DID YOU FIND US?

☒ STUDYPORTALS

☐ EDUCATIONAL FAIR IN YOUR COUNTRY

☐ PRESENTATION (PLEASE WRITE HERE WHERE IT TOOK PLACE)

☐ PORTE APERTE AT TOR VERGATA

☐ FACEBOOK

☐ GOOGLE

☐ MYCAMP

☐ I PREVIOUSLY ATTENDED A COURSE AT THE UNIVERSITY OF TOR VERGATA

☐ PROFESSOR AT TOR VERGATA

☐ STUDENT AT TOR VERGATA

☐ AGENT (PLEASE WRITE THE NAME OF THE AGENCY)

☐ OTHER (PLEASE SPECIFY)

BACK

NEXT



STEP 22 of 32 :

➤ Complete accordingly

➤ Click **Next**

CHECK CAREFULLY THAT ALL ENTERED DATA IS CORRECT.

IF CORRECT, CLICK THE BUTTON "CONFIRM DISPLAYED INFORMATION"
TO COMPLETE THE REGISTRATION.
WAIT FOR THE PROCEDURE TO END WITHOUT PRESSING
ANY ADDITIONAL KEYS!

IF INCORRECT CLICK "BACK" TO CORRECT.

Faculty/School: FACOLTA' DI INGEGNERIA

Course: ENGINEERING SCIENCES

Personal Information

Fiscal Code: DOEJNA01D67Z600C

Name and Surname: JANE DOE

Date of Birth: 27/04/2001

Country of Birth: ARGENTINA

City of Birth: BUENOS AIRES

E-Mail: jane.doe@gmail.com

Mobile Number: 01234564789

Skype Account:

Permanent Address

Address: CALLE LEON DE IRAETA 23

Town: ARGENTINA - BUENOS AIRES

Province: EE

Zip Code: 25896

Telephone Number:

Current Address

Address: CALLE LEON DE IRAETA 23

Town: ARGENTINA - BUENOS AIRES

Province: EE

Zip Code: 25896

Telephone Number:

Self-Certification

Nationality: ARGENTINA

With Disability (equal to or greater than 66%): NO

Declared Titles

CURRICULUM VITAE

ENGLISH LANGUAGE CERTIFICATE

HIGH SCHOOL DIPLOMA

PASSPORT (ID CARD FOR EU APPLICANTS)

BACK

CONFIRM DISPLAYED INFORMATION

STEP 23 of 32 :

- DOUBLE CHECK ALL SECTIONS
- SPELLING MISTAKES AND ANY MINOR INACCURACIES WILL DETERMINE THE AUTOMATIC DELETION OF YOUR APPLICATION
- Click **Confirm displayed information** to continue

For further information about the payment and to complete the application procedure, you can consult the following link:
https://delphi.uniroma2.it/totem/pdf/APPLICATION_2021_22.pdf

Please take note of the following codes.

Fiscal Code	DOEJNA01D67Z600C
Ctrl	65358412
Purpose of the payment	203
Amount to be paid Euro	30.00

PRINT APPLICATION

STEP 24 of 32 :

- Download PDF file with your application receipt and a recap of your information
- **MAKE A NOTE AND KEEP YOUR FISCAL CODE AND CTRL SAFE. YOU WILL NEED YOUR FISCAL CODE AND CTRL TO ACCESS THE PLATFORM LATER ON**
- Click **Print Application** to continue



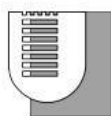
1



2



3



UNIVERSITA' DEGLI STUDI DI ROMA "TOR VERGATA"

APPLICATION

ACADEMIC YEAR 2021/2022



DOEJNA01D67Z600C

THE UNDERSIGNED

Last name

DOE

First name

JANE

Sex

F

Nationality

ARGENTINA

Date of birth

27/04/2001

Country and Town of birth

ARGENTINA - BUENOS AIRES

Province

EE

PERMANENT RESIDENCE

Address

CALLE LEON DE IRAETA 23

Country and Town

ARGENTINA - BUENOS AIRES

Province

EE

Zip code

25896

Telephone Number

e-mail

JANE.DOE@GMAIL.COM

Mobile Number

01234564789

Skype Account

The candidate declares - upon his/her responsibility - to be completely aware of sanctions for any false declarations. Moreover, the above declared qualifications will be evaluated in order to participate in the entrance test (if foreseen) or to enroll in the program of ENGINEERING SCIENCES (course code:K73) in the FACULTY OF ENGINEERING

- to belong to the following category: CANDIDATO RICHIEDENTE VISTO CON TITOLO DI STUDIO EUROPEO E/O EXTRA-EUROPEO



This is how your
application
receipt will look
like

For further information about the payment and to complete the application procedure, you can consult the following link:
https://delphi.uniroma2.it/totem/pdf/APPLICATION_2021_22.pdf

Please take note of the following codes.

Fiscal Code **DOEJNA01D67Z600C**

Ctrl **65358412**

Purpose of the payment **203**

Amount to be paid **Euro 30.00**

PRINT APPLICATION

STEP 26 of 32 :

- Click **Logout** to end your procedure
- Now move on to the **payment of the € 30** application fee



PagoPA: Public Administration ePayment System

The regulations relating to payments to the Public Administration oblige public administrations, including Universities, to receive relevant payments through the system called **PagoPA** promoted by the Agency for Digital Italy (AGID) of the Presidency of the Council of Ministers (www.governo.it).

PagoPA is an electronic payment system designed to make any payment to the Public Administration easier, safer and more transparent. PagoPA payment can be carried out through various channels (credit card, at bank branches, tobacco stores, etc.).

Payment Notification

Student will receive a payment notification at the end of the normal immatriculation / enrollment / subsequent installments / competitions / access tests.

The **PagoPA** notice contains the *Payment Notice Code*, the QR Code and the Interbank Code (CBILL circuit) that allow you to pay easily.

PagoPa allows you to make the payment through a plurality of channels, physical or online.

Payment Methods

Once the **PagoPA** notice has been obtained, it is possible to pay with different methods:

- online with a credit card by connecting to the site <http://utov.it/pagopa>
- via PagoPA's APP IO if you have SPID credentials
- via home / mobile banking through CBILL circuit or members of the PagoPA system
- at all bank branches or ATMs that allow you to pay through the CBILL circuit or members of the PagoPA system
- in Sisal / Lottomatica ticket offices
- it is not possible to pay the PagoPA bulletin at the Poste Italiane counters

PagoPA Guide

Attached is a special guide (in Italian and English).

[PagoPA EN Guide.pdf](#)



← The Laziodisco 2020/21 English Guide is online

Download the 2020/21 Brochure →

News & Events



UniTorVergata on Telegram



Erasmus+ Student Traineeship Consortium Call 2020/21



Call for International Research Degree Thesis Abroad 2020/21



Learn Italian for Free: CLIC! Italian Language Courses for International Students starting in March



Parkinson's disease: Research identifies a potential biomarker

STEP 27 of 32 :

- To make the payment read the instructions available at: <https://en.uniroma2.it/news/pagopa-public-administration-epayment-system/>
- Download the PDF guide at the bottom of the page and follow the instructions

Quick Links

Brochure
Calls
Contact Search
Delphi System
Student Guide

Social

Facebook
Twitter
Instagram
LinkedIn
YouTube

Information for

Prospective Undergraduates
Prospective Graduate Students
Visitors / Enquiries
Examine Students
Privacy

Information About

YUFE
Torvis International University
Open Days
Welcome Weeks
World News

AREA STUDENTI

INFORMATION AND ASSISTANCE Request Information Request Assistance	1 <ul style="list-style-type: none"> Registration to the Admission Tests / Registration to the Compulsory Assessment Tests Assessment of Curricular requirements Application to programmes taught in English Registration for the test of knowledge of the Italian language 	MORE INFORMATION Welcome to the website <i>Delphi</i> Student Section. Hover the cursor over each of the topics listed in the Box to get more information relevant to the selected text
	2 <ul style="list-style-type: none"> Pre-enrollment Enrollment Transfer from another University (Admission) Registering for a shortened Degree Course 	
PERSONAL PAGE Enter Retrieve Password Authorized Refund of Fees and Contributions	3 <ul style="list-style-type: none"> Enrollment in year two and following years (tuition and contributions) Enrolling Part-time Enrollment in Single Courses 	
	4 <ul style="list-style-type: none"> CAREER MANAGEMENT ONLINE (Requirements, services and opportunities for students already enrolled) 	
OFF.F. Offerta formativa	A <ul style="list-style-type: none"> Postgraduate Courses State Exams 	B <ul style="list-style-type: none"> Erasmus/Exchange Students
QUEST TEST QUESTIONARIO ON-LINE	C <ul style="list-style-type: none"> Training Days Training Courses High Training Courses 	D <ul style="list-style-type: none"> CLIC Courses / Foundation Course Other types of courses
GUIDA pagoPA		

STEP 28 of 32 :

To conclude your application

➤ access Delphi again:
<https://delphi.uniroma2.it/totem/jsp/homeStudenti.jsp?language=EN>

➤ Click on section 1 **Application to programmes taught in English**

APPLICATION TO PROGRAMMES TAUGHT IN ENGLISH

a

Start application procedures

b

You have already filled out an application

c

Find Ctrl

MORE INFORMATION

Application procedure for admission to Bachelor and Master programmes taught in English

In order to be assessed by a committee of the University of Rome Tor Vergata, applicants have to: fill in the form with their personal data, upload the required documents and after the payment, validate application .
After being accepted:

- All applicants holding a non-Italian Degree must apply for a "Declaration of Value" at the Italian Embassy/Consulate in the country in which the Degree was issued or apply for the "Statement of Comparability" at CIMEA
- Non-EU students living abroad, are also requested to submit a pre-enrollment application to the Italian Embassy/Consulate in their country of residence

STEP 29 of 32 :

➤ Select option b **You have already filled out an application**

AREA STUDENTI

You have already filled out an application...
(modify, re-print or delete your pre-selection application)

FISCAL CODE:	<input type="text" value="DOEJNA01D67Z600C"/>
CTRL:	<input type="text" value="65358412"/>

STEP 30 of 32 :

- Enter your Fiscal Code and CTRL
- Click **Send**

AREA STUDENTI

ASSESSMENT

AY 2021/2022
K73 - ENGINEERING SCIENCES
BACHELOR'S DEGREE

- Delete pre-selection application
- Modify pre-selection application
- Request validation
- Re-print pre-selection application
- View uploaded file

STEP 31 of 32 :

➤ Select Request
Validation

CONFIRM APPLICATION FOR ASSESSMENT

Having paid with pagoPa does not require the auth code insertion, please leave the space blank and click on CONFIRM PAGOPA

AUTH CODE:	<input type="text"/>
PAYMENT DATE (DD/MM/YYYY):	<input type="text"/>
COURSE:	ENGINEERING SCIENCES
PURPOSE:	203
AMOUNT:	30.00

I undersigned under my responsibility, aware that falsified acts and false declarations are punished under the Penal Code and special laws in this matter (Article 76 of D.P.R. 445 dated December 28th 2000)

BACK

NEXT

CONFIRM PAGOPA

STEP 32 of 32 :

➤ Click **Confirm PAGOPA**

➤ **PLEASE NOTE:** after confirming your payment you will not be allowed to modify your application

END OF PROCEDURE

*Best of luck
with your application!*

We look forward to reading it.